

Job Title: **Supply Chain Manager-OWT**

Shift: 1

Department: Supply Chain

Location: Owatonna

Reports To: Sr. Director of Operations

FLSA Status: Exempt

Position Purpose

- Responsible to lead and direct the materials functional area in a high volume, team oriented, collaborative environment providing long-term planning to support objectives for on-time delivery, inventory valuation, supplier delivery, and use of lean principles/tools
- Responsible for the planning, production scheduling, and procurement of all purchased components, raw materials, and finished products required for Manufacturing & Distribution Operations
- Collaborate with other functional managers and provide regular updates on plans for optimal inventory levels, increased inventory turns, and inventory targets that will help achieve annual objectives
- Develop and execute strategic inventory plans that achieve business inventory commitments, while balancing customer lead time, and business on-time delivery requirements

Essential Duties & Responsibilities

- Responsible for managing the overall Sales and Operations Planning Process at the plant level to be feed into corporate level S&OP process
- Accountable for the inventory section of working capital reviews. Generate and provide an update for ongoing inventory reduction projects
- Develop an overall management strategy and robust systems for plant inventory levels including raw, work in-process (WIP), and finished goods to meet inventory goals and support demand requirements
- Establish the optimum inventory levels to ensure on-time deliveries to meet customer requirements while minimizing carrying cost and premium transportation charges
- Coordinate the design and implementation of improved inventory management concepts and supporting systems and procedures
- Review and calculate ABC classifications, safety stock, and economic order quantities. Ensure Inventory counts align with ERP (IQMS) inventory levels
- Coordinate and facilitate the reduction of obsolete and slow-moving inventory and establish procedures to ensure proper controls are in place to prevent reoccurrence
- Develop a measurement/feedback system with key metrics to assess the performance of the supply chain management team
- Evaluate current materials management techniques and systems. Optimize existing systems by leveraging industry best practices
- Evaluate policies and procedures to ensure the accuracy of both physical and book inventory counts and values
- Establish intercompany and external supplier KANBAN techniques where applicable and to ensure the effective and efficient replenishment of materials
- Oversee the cycle count program to improve inventory accuracy and optimize the physical inventory process

- Collaborate with other functional managers in Production, Distribution, and Customer Service to identify and address materials issues related to process improvements and inventory accuracy
- Coordinate with other functional areas to responsibly monitor and manage raw component delivery schedules to minimize freight costs (regular and expedited).
- Coordinate multi-plant collaboration to identify opportunities for synergy, best practice sharing, and the most cost-effective utilization of material resources
- Provide support, training, and advice/mentoring to the materials team
- Train and develop the materials organization to understand critical concepts, principles of lean, and world class materials management
- Proactively drive continuous improvement materials programs utilizing LEAN/Six Sigma methodologies and practices
- Ensure all company-required tools, programs and management systems are properly implemented and that documentation required to support programs and management systems are comprehensive and up-to-date
- Carry out management responsibilities in accordance with established policies and applicable laws. Responsibilities include interviewing, hiring, and training new team members; planning, assigning, and directing work; appraising performance; rewarding and disciplining team members; addressing complaints and resolving problems
- Monitor and manage supplier performance to meet and improve quality and delivery requirements

Knowledge / Skills / Abilities

- Motivating, developing, and directing people as they work, identifying the best people for the job.
- Demonstrated successful management of delivery, work in-process control, distribution, buying, production planning, and scheduling
- Knowledge of capacity planning techniques
- Knowledge of demand planning/forecasting processes and techniques
- Demonstrated Problem Solving/Analysis
- Demonstrated Technical Acumen
- Demonstrated Oral/Written Communication Proficiency
- Hands-on ERP experience (IQMS, SAP, or similar system)
- Experience in a fast-paced, manufacturing work environment

Qualifications / Prior Experience

- Production and Processing -- Knowledge of raw materials, production processes, quality control, costs, and other techniques for maximizing the effective manufacture and distribution of goods.
- Administration and Management -- Knowledge of business and management principles involved in strategic planning, resource allocation, human resources modeling, leadership technique, production methods, and coordination of people and resources.
- Bachelor's degree in supply chain management, engineering or business from an accredited institution.
- APICS Certification preferred and or in process
- Minimum 5 years of experience in a manufacturing environment
- Minimum 5 years of experience in Materials or Supply Chain role.
- Minimum 2 years of experience in a leadership role directly managing salaried professionals
- Demonstrated experience working with MRP and ERP systems

Work Environment / Other Requirements

- The work performed is conducted in a climate-controlled facility with moderate noise levels that are within OSHA limits.

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Qualified Candidates please submit resumes to: Cassandra.Kohn@amesburytruth.com