

# Production Supervisor

## Statesville, North Carolina

### POSITION PURPOSE

- Leading the team to succeed, the Production Supervisor has several responsibilities for their designated work area and assigned shift which include: managing direct reports, mentoring the Team Leader(s), employee selection, discipline, time keeping, performance monitoring/appraisals, facilitating the safe and productive manufacture of high quality products, effectively driving standard work, and helping the team to embrace continuous improvement, Lean manufacturing and 5S.
- Key characteristics of a group leader include accountable, embrace change, fair and consistent, ability to problem solve and coach/mentor teammates.

### ESSENTIAL DUTIES & RESPONSIBILITIES

- Adhere to General Safety Requirements and perform all tasks in a safe manner; correct and report any observed hazards.
- Assist in developing JHAs (Job Hazard Analysis) and training all teammates.
- Lead team stretching exercises and ensure all employees are engaged.
- Participate in safety committee meetings, audits and all company objectives related to safety.
- Ensure quality products are delivered to our customers and quality processes are followed.
- Understand labor efficiency and assist all teammates in reaching their efficiency goals by making good business decisions.
- Hold yourself and your team accountable for all actions and outcomes.
- Promote continuous improvement opportunities in all areas of the plant: teammate suggestion program, cost reductions, safety improvements, efficiency gains, Kaizen events.
- Lead efforts behind cleaning and organizing work area per established 5S standards.
- Coordinate training for new employees and also cross training employees.
- Understanding of EIQ modules including functionality and ability to aid in basic troubleshooting.
- Ensure all company policies and procedures are adhered to and enforced.
- Support all Production Supervisors on the team across all shifts.
- Other duties as assigned.

<b>KNOWLEDGE / SKILLS / ABILITIES:</b>
<ul style="list-style-type: none"> <li>• Strong leadership, communication, problem solving, and change management skills.</li> <li>• Must have the ability to plan use of time and people effectively and efficiently.</li> <li>• General knowledge of Lean Manufacturing.</li> <li>• Effective verbal and written communication skills.</li> <li>• Competent computer skills, including Microsoft Office and EIQ.</li> </ul>
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<b>WORK ENVIRONMENT:</b>
<ul style="list-style-type: none"> <li>• The work performed is conducted in a climate controlled facility with moderate noise levels that are within OSHA limits.</li> <li>• Must be able to use normal office equipment (scanner, printer, copier and computer).</li> </ul>

The above statement reflects the general details considered necessary to describe the principal functions of the job identified and shall not be construed as a detailed description of all the work requirements that may be inherent in the job.

AmesburyTruth is committed to diversity and inclusion. If you are selected to participate in the recruitment process, please inform us of any accommodations you may require. The above statement reflects the general details considered necessary to describe the principal functions of the job identified and shall not be construed as a detailed description of all the work requirements that may be inherent in the job.

***Please send resumes to [careers@amesburytruth.com](mailto:careers@amesburytruth.com)***