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## Job Description

COME JOIN THE AmesburyTruth TEAM!

Currently hiring PART TIME WAREHOUSE and MANUFACTURING ASSOCIATES at both of our Owatonna locations. Are you looking for part time work (up to 29 hours per week)? We may have what you are looking for with a variety of schedules available.

*STAY BONUS OFFERED: \$500 at 3 months and \$500 at 6 months!!*

Starting wages vary based on the department and role. We do offer a shift premium for 2nd and 3rd shift hours: 2nd shift has a \$0.75/hour shift differential and 3rd shift has a \$1.00/hour shift differential).

Some of the options for Part Time work:

**Coating Line Operators:** For assigned shift, works as a team in following work schedules to produce on time, quality parts. Performs various job functions, such as hanging parts in preparation for coating, removing parts after coating, material movement, and packaging.

**Assemblers:** Assemble finished window products for shipment to customers, according to output plan, while maintaining quality standards.

### OTHER REQUIREMENTS:

**Knowledge / Skills / Abilities :** Good dexterity and eye-hand coordination are necessary. Able to work quickly and accurately. Ability to read shop orders and work instructions/procedures. The ability to be flexible and work cooperatively as a team player is required. Good interaction and communication skills are necessary.

**Supervision Received** - Position is under regular supervision. Only exceptional tasks are checked. Employee receives specific instructions and selects from established methods and procedures to complete tasks.

**Problem Solving and Decision Making** - Determine if parts meet quality and ISO standards or whether parts should be rejected. Errors in judgment may not be detected until they have caused noticeable costs in time, money and lost production.

**Relations with Others** - Working as a team is necessary as well as maintaining good interpersonal skills and communication ability. Employee has daily contact with area team members, shift leaders, supervisors, and personnel from other manufacturing and support teams. The incumbent may participate in small group activities, such as task teams, safety meetings and other improvement efforts.

**Equipment Operated** - Process and quality testing equipment, weigh scales, computer, R&T clocks, various small hand tools and material movement equipment. Moderate care is required to prevent damage to equipment

**Working Conditions and Hazards** - General working conditions are good. Exposed to hazards of machine operation and minimal exposure to fumes from coating operation. Safety

equipment required consists of gloves, safety shoes, safety glasses with side shields, and other PPE safety devices as required. Body jewelry and rings must be post style only. Wearing of rings is not permitted at the Paint Services facility.

**Physical Effort Required** - Continuous standing, visual attention and eye-hand coordination is necessary. Must have good dexterity and work quickly to keep up with coating line. Requires frequent bending, stooping, reaching, pushing, pulling and lifting. Frequent moderate to heavy lifting (40 pounds) and movement of containers. Effort is expended in pushing and pulling containers in work areas.

**English Requirement** - MUST be able to read, understand, and comprehend English, both written (shop orders) and verbal directions

**Drug Free Workplace** - Candidates must complete and pass a drug screen (UA) in a timely fashion with a conditional job offer.

**AmesburyTruth is a Nicotine-free workplace.**

### **Why Work at AmesburyTruth?**

AmesburyTruth offers a wide range of very attractive benefits including competitive wages, flex benefit plans (full time only), retirement plans (full time only) and an education reimbursement program. AmesburyTruth also offers a wide range of inter-company programs and activities such as extensive in-house training, wellness programs, safety programs, employee assistance counseling, as well as a very active Employees Club.