

Job Title: Maintenance Mechanic
Department: OPS - HW
Reports To: Production Manager

Shift: All
Location: Statesville
FLSA Status: Non-Exempt

Position Purpose

- Advanced level of maintenance technician in which duties include installation, maintenance and repair of production or processing equipment. Work with Engineering and Production to design, fabricate, and implement new equipment for new processes; while maintaining safety, quality, and teamwork.

Essential Duties & Responsibilities

- Maintains assigned equipment in good operating order by:
- Performing TPM (total preventative maintenance) activities regularly including; cleaning, checking, oiling greasing, testing parts and functions on each piece of equipment, etc.
- Makes emergency repairs to equipment promptly and completely
- Maintains an up-to-date parts inventory via weekly stock reports and necessary order of parts
- Generates work orders for TPM activity, entering emergency work orders and performing inventory transactions and other assorted tasks via computer
- May set-up, operate and adjust production machinery when required for the purpose of troubleshooting, testing basic electrical controls, setting dies, jigs and retrofit parts.
- May be required to do general building maintenance in all areas of the plant and surrounding grounds or contact landlord as necessary.
- Works closely with Engineers, Engineering technicians and other manufacturing technicians to assist in design and troubleshooting of equipment and processes
- Ensure that appropriate safety and ergonomic processes and methods are being utilized including 5S techniques.
- Performs general repair work on machine shop equipment, production machinery and building

Knowledge / Skills / Abilities

- Basic knowledge of Lean process.
- Has the technical ability to setup and operate standard machines shop tools, such as drill presses, welders, hand tools, power tools, etc. using 5S and safe machine shop practices
- Works closely with the Leadership Team and all teammates to create a close knit, problem-solving and quick thinking World Class Business.

Qualifications / Prior Experience

- Electromechanical or Industrial Technology degree preferred.
- Minimum of 3 years in shop and facility related experienced preferred
- Experience with lathes, mills, and grinders is a plus.
- Must be at least 18 years old

Work Environment / Other Requirements

- Must wear PPE as required.
- The work performed is conducted in a climate controlled facility with moderate noise levels that are within permissible OSHA limits.