Job Title: Lead Operator

Shift: All

Department: TPE Foam

Location: Statesville

Reports To: Supervisor

FLSA Status: Non-Exempt

Position Purpose

Leads to achieve the highest efficiencies possible by methods of Lean Manufacturing, Safe Work Practices, 5S, team work and following Standard Work.

Essential Duties & Responsibilities

- Follows all standard safety procedures as outlined and stated in the Standard Work Procedures and Environmental Safety Guide. Is responsible for making sure all approved safety devices and equipment are used at all times on their shift.
- Follows and implements Lean Manufacturing concepts including, Standard Work, 5S, and ensures the team is actively participating in Standard Work concepts.
- Implements and follows team concepts including, running more lines than people as required.
- Completes required paperwork accurately, completely, neatly, and on time. Checks the shift paperwork for accuracy.
- Ensures the team is doing thorough quality checks on all profiles and lengths according to the procedures. Makes good quality decisions.
- Works to ensure Universal Foam Processors are supporting changeovers to reduce machine down time and quality issues.
- Complete planning for proper line staffing that accommodates trainees, newly skilled, and experienced operators to reach peak performance during shift.
- Ensures set up documentation are updated, filled out completely and changes recorded and followed.
- Ensures all tools are put back and accounted for.
- Willingly takes direction from the Supervisor, Engineers, and other Leadership team members.
- Communicates in a manner that keeps team members informed and motivated to reach daily goals.
- Trains and instructs other team members including temps, seasonal, and new operators.
- Ensures all TPM is being done according to the TPM schedule.
- Practices good housekeeping by ensuring overall cleanliness.
- Participates in the Performance Review of all team members.
- May be required to perform other duties as needed

Knowledge / Skills / Abilities
• Standing, bending, lifting, twisting, and walking on concrete floor.
• Must be able to lift up to 50 lbs.
• Ability to work in a cooperative manner with others
• Ability to read and understand written instructions
• Must have proven ability of processes and conditions that are involved with safe and proper operation of a foam extruder and associated equipment.
• Must understand overall process sufficiently to adjust and/or take proper actions to compensate for variations in process conditions or other changes
• Ability to use calipers, read blue prints, and use the necessary shop tools required to perform job duties and quality checks.
• Knowledge of Lean Manufacturing and 5S
• High school or equivalent degree.

Qualifications / Prior Experience

• Must have at least 1 year of Extrusion Machine Operator experience
• Must have at least 1 year of supervising others in a manufacturing environment

Work Environment / Other Requirements

• Wear safety attire or protective gear on a daily basis.
• Sites is temperature-controlled but at times may be exposed to heated conditions during hot work requirements.
• Exposure to loud sounds and distracting noise levels.
• Are exposed to hazardous equipment on a weekly basis.
• Will share work space with others