

Job Title: Tool Maker
Department: OPS - Hardware
Reports To: Tooling Manager

Shift:
Location: Fremont
FLSA Status: Non-Exempt

Position Purpose

- Setting up and maintaining of progressive stamping dies in a production setting. This includes setting up the machine for a production operator, sharpening, shimming and trouble shooting.

Essential Duties & Responsibilities

- Successfully exhibit tool making abilities as learned in trade school or equivalent training.
- Communicate with tool and die manager and production manager.
- Manufacture all tooling in accordance with company standards.
- Assist in die setup.
- Complete checklist for production setup.
- Run 250 pieces for die setup and after any repair, including coil changes, have inspectors check parts.
- Monitor quality of parts run during production.
- Minimize down time of tooling in production.
- Properly use tag-in/tag-out boards.
- Provide adequate tools to perform all tool and die work as well as continually upgrade supplies.
- Maintain equipment to operate at optimum levels.
- Order shop supplies when needed by writing material on order sheets.
- Work to improve production when possible.
- Be aware of and follow company work policies.
- Be aware of and comply with all safety requirements.

Knowledge / Skills / Abilities

- Able to perform light lifting
- Continually improve knowledge of die design.
- Must be able to perform the essential functions of the position without posing a "direct threat" to the health or safety of others.

Qualifications / Prior Experience

- Trade School or equivalent training/experience required

Work Environment / Other Requirements

- The work performed is conducted in a climate-controlled facility with moderate noise levels. This position requires the use of ear protection, safety glasses and steel toe boots.