

Job Title: Cost Accounting Supervisor

Location: Sioux Falls, SD

Department: Finance

FLSA Status: Exempt

Reports To: Director of Finance

Shift: 1st

Position Purpose

- Responsible for providing accurate and timely manufacturing cost information. This includes working with Engineering to cost new products, establishing annual standard costs during the budgeting process, monitoring and maximizing cost accumulation systems to ensure accurate output and ensuring timely counts and accurate balances of inventory. The position works closely with Supply Chain, Manufacturing, Purchasing and Engineering.

Essential Duties & Responsibilities

- Develops and loads standard costs for labor, material and overhead rates for use in product costing and inventory valuation.
- Oversees the operation of the cost system making sure the system is reliable and properly utilized.
- Reviews bills of materials for accuracy and makes annual updates.
- Values and reconciles inventory monthly including adjustments for absorption.
- Ensures COGS is properly valued during the month end process.
- Coordinates cycle and annual counts of finished goods, WIP and raw materials inventory.
- Tracks, analyzes and makes recommendations for slow moving inventory.
- Tracks, reviews and assists in improving scrap reporting and occurrences.
- Analyzes material variances (PPV and inventory adjustments).
- Maintains reporting around scrap.
- Prepares and interprets daily, weekly, monthly, quarterly and special cost reports for division personnel and auditors Adjusts inventory to FIFO (first in - first out) as required.
- Other projects and duties as assigned

Knowledge / Skills / Abilities

- Attention to detail, deadline-oriented with strong analytical skills
- Advanced Microsoft Excel skills
- Accuracy in work and thoroughness
- Strong customer service mindset
- Strong analytical skills including ability to work with large amounts of data
- Must be able to communicate effectively verbally (in person or by telephone) and in writing, with the ability to work independently, as well as cooperatively and collaboratively with all levels of employees, management and third parties.

Qualifications / Prior Experience

- Bachelor's degree in Accounting
- 10+ years' experience in a manufacturing environment
- Experience with an integrated ERP system
- Hyperion - HFM experience preferred
- Experience managing others

Work Environment / Other Requirements

- Must be able to use normal office equipment (scanner, printer, copier, computer) Must
- be able to talk/hear/sit for prolonged periods of time.
- The work performed is conducted in a climate-controlled facility with moderate noise levels that are within OSHA limits.
- Infrequent travel is required.

Please submit resume to anni.yule@amesburytruth.com