



**Assembler**  
**Door Hardware & Block and Tackle**  
Sioux Falls, South Dakota  
2<sup>nd</sup> Shift

**POSITION PURPOSE:**

- This position performs repetitive assembly in a production environment. The parts produced in our facility include window balances, handle sets, and locks.

**ESSENTIAL DUTIES & RESPONSIBILITIES:**

- Understand and follow written, visual, and verbal instructions
- Operate a computer to fulfill customer orders
- Utilize machines and other equipment throughout the assembly process
- Ability to lift and move 35 pounds
- Perform assembly tasks while meeting production standards
- Responsible for adhering to all safety rules and quality standards
- Maintain a good attendance record
- Cross train in other departments as necessary
- Perform other duties as assigned

**KNOWLEDGE / SKILLS / ABILITIES:**

- Ability to use a computer
- Ability to communicate with others
- Ability to find and correct safety hazards
- Ability to alternate stand for 8-10 hour shift

**QUALIFICATIONS / PRIOR EXPERIENCE:**

- Less than high school education
- One month of job related experience preferred

**WORK ENVIRONMENT/OTHER REQUIREMENTS:**

- The work performed is conducted in a climate-controlled facility with moderate noise levels that are within OSHA limits.
- Closed toed shoes and safety glasses are required in our production areas.

AmesburyTruth is committed to diversity and inclusion. If you are selected to participate in the recruitment process, please inform us of any accommodations you may require. The above statement reflects the general details considered necessary to describe the principal functions of the job identified and shall not be construed as a detailed description of all the work requirements that may be inherent in the job.